

**American Legion Auxiliary Winter Park Memorial Unit 112  
General Meeting Minutes**

**August 13, 2013**

The August general meeting of the American Legion Auxiliary Unit 112 was called to order at 7:40pm by President, Marge Berrios. Prior to the opening of our meeting, our members joined the Post 112 family for a joint meeting to hear presentations by our Girls State and Boys State delegates.

Members in attendance included:

Marge Berrios

Nell Colbert

Debi Shannon

Guests:

Robyn Cleary

Mrs. Cleary

Nell confirmed that we have a quorum for this meeting and Marge was granted permission to deviate from the printed agenda should the need arise.

Nell Colbert reported that the minutes from the last meeting were emailed to all members. The minutes were also posted on the Unit's YahooGroups site and placed on our unit website. Nell had hard copies of the minutes available at the meeting for review by those who had not received them via email. Debi Shannon moved (seconded by Marge Berrios) that the minutes be approved as written. Motion carried.

Nell Colbert gave the Treasurer's Report showing that we began the month with \$800.12, received income of \$274.04 and had expenses of \$147.00, leaving us with a closing balance of \$928.16 as of the end of the month. Nell reported that we received \$13.00 as a cash donation today from the Goldenrod Chamber members to support our school supply drive but that we had no expenses since the first of the month. Nell reported that the Treasurer's Report was emailed via the Unit's YahooGroups and was posted on the YahooGroups site. Nell also made hard copies available at the meeting for review by those who had not received the Treasurer's Report via email. Debi Shannon moved (seconded by Marge Berrios) that the Treasurer's Report be filed for audit. Motion carried.

Nell Colbert shared items of correspondence received this month including: a brochure from the State of Florida regarding the sales tax holiday, a flyer from the Post Office regarding shipping boxes and our invoice from the Department of Florida for our annual assessments.. Nell noted that the Department Communiqué will not be posted to the Department website until August-September.

Nell Colbert reported that the Post Executive Committee meeting covered the upcoming open house on 9/21 and a request from the SAL Squadron to partner with our Unit on some of our activities.

### **COMMITTEE REPORTS:**

In order to make up time due to the delayed start of tonight's meeting, Marge called on the Committee Chairs of the programs with current projects to give their updates. Because we had guests, we took time to explain each program discussed.

- **Education:** Nell reported that we received a donation from Costco of 27 backpacks and a case of water in addition to some food donations and cash from the Goldenrod Chamber members. Nell noted that our collection box in the Post hall is getting very full and needs to be emptied. Nell also noted that she will be contacting the two elementary schools after Labor Day to find out how many classrooms they have in the grades to which we will be providing the Reading Rockets kits.
- **Girls State:** Debi and Marge welcomed Robyn and her Mom to our meeting and encouraged both to join our Unit.
- **Membership:** Nell reported that we have turned in dues for eight senior members. We need two more paid memberships in order to order Poppies for November.
- **Poppies:** Nell will order Poppies as soon as possible.

**LEADERSHIP SEGMENT:** In light of the time, there was no leadership segment presented.

### **OLD BUSINESS:**

- Fundraising – Debi agreed to send letters to Wal-Mart, Target and Publix seeking donations for our holiday gift basket project.
- Nell reminded everyone about the School of Instruction this Saturday at Post 19 beginning at 9am.
- Marge reminded everyone about our annual Planning Conference scheduled for Sunday, August 18<sup>th</sup> at the Post beginning at 2pm. Debi noted that she will need to call in for the planning conference.

### **NEW BUSINESS:**

- Financial Review – After a brief discussion, it was agreed that we will meet before the Open House on 9/21 to do our review. The time agreed on was 10am.
- District Meeting Dates – In addition to the School of Instruction set for 8/17, Nell noted that there will be a 6<sup>th</sup> District meeting on 9/7 at Post 19 and the ABC School is scheduled for 9/14 at Post 63 in Winter garden.
- Officers' ribbons – Nell showed a sample of the officers' ribbons that are used by other Units. In other Units, the Unit gets a complete set of ribbons and they are passed from person to person as the officers change each year. Debi Shannon moved (seconded by Marge Berrios) that we purchase a complete set of officers' ribbons. Motion carried.

After everyone made their contributions to the AEF piggy bank, Debi Shannon offered the benediction and Marge Berrios adjourned the meeting at 8:20pm.

Respectfully submitted

A handwritten signature in black ink that reads "Nell Colbert". The signature is written in a cursive, flowing style.

Nell Colbert  
Secretary-Treasurer

Minutes approved \_\_\_\_\_

Nell Colbert, Secretary \_\_\_\_\_

Marge Berrios, President \_\_\_\_\_